

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, September 15, 2010, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Debbie Thompson
Angie Homola, Member
John Dean, Member

Staff Present: Bill Oakes, Director, Phil Cohen, Steve Marx

Others Present: Elaine Marlow, Budget Director, Chet Ross, Gary Hess

(Record Part 4@00:10)

Roads

Subject: Renewal – Snohomish County PUD Franchise No. 221

Attachment: Proposed franchise

Proposed Action: Bill recommended moving forward with renewal of the Snohomish County PUD Franchise.

Follow Up: Okay with Board.

Surface Water

Subject: Abutter's Agreement

Attachment: Abutter's Agreement

Proposed Action: Abutter's Agreement & Covenants to provide subsurface drainage improvements; Donald & Patricia Heitmann and Roland Costello; WO 434; East Camano Drive/Cavalero Road; Parcel R33118-177-1200, 192-1290, 210-1390; Sec. 18, Twp 31N, R 3E

Follow Up: Okay with Board to move forward to Monday's agenda.

Public Works/Parks

Subject: Removal of Boats at Utsalady Beach

Attachment: Request letter & photos

Discussion: Public Works received a letter from Utsalady Point residents asking that all boats (dinghies) left on the beach at the Utsalady Boat launch be removed. Residents feel they are creating an eyesore and attracting rats and mosquitoes. Options include: 1) prohibit leaving boats at the launch, 2) continue to allow it; or, 3) build racks and charge a rental fee.

Follow Up: Public Works will conduct a public outreach effort prior to the Board taking any formal action. Commissioner Dean will also attempt to make contact with some of the boat owners.

Add-on

Subject: Freeland Water and Sewer District Rural Development Funds

Attachment: none

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Proposed Action: The Freeland Water and Sewer District would like to amend their agreement with the County to extend the term of the repayment clause.

Follow Up: Bill will forward the proposed language to the Board when he receives it and work with Elaine Marlow on the amendment.

Juvenile & Family Court Services
Summary Minutes

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, September 15, 2010, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Debbie Thompson**
 Angie Homola, Member
 John Dean, Member

(Record Part 4@01:00:05)

Staff Present: **Sherry Cameron**

Others Present: **Elaine Marlow, Budget Director**

Subject: AOC and Superior Contract

Attachment:

Proposed Action: Contract between Island County Superior Court & AOC Family and Juvenile Court. Provides funding to improve and support family and juvenile court operations. Contract # ICA 11052; Amount: \$19,989.00.

Follow-up: Okay with Board to move forward to Monday's agenda.

Island County Auditor
Summary Minutes

Work Session was held between the County Commissioners and the Auditor on Wednesday, September 15, 2010, at 10:17 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Debbie Thompson**
 Angie Homola, Member
 John Dean, Member

Present: **Sheilah Crider, Auditor, Anne LaCour**

Others Present: **Elaine Marlow**

(Record Part 5 @00:05)

Subject: Misc

Attachment: none

Information: Sheilah briefed the Board on the conclusion of the annual audit, elections, and the placement of ballot drop boxes. Commissioner Homola requested the Auditor bring forward a discussion about redistricting at a future work session.

WSU / Extension Services
Summary Minutes

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, September 15, 2010, at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Pam Dill

Staff Present: Tim Lawrence, Lynette Goodell

Others Present: Elaine Marlow, Budget Director

(Record Part 5@15:07)

Subject: Forest Planning

Attachments: draft scope of work

Discussion: Tim briefed the Board on WSU's continuing efforts to bring Kevin Zobrist, Area Extension Forest Educator, to Island County. He is working in collaboration with the Island County Conservation District and has laid out the following proposed scope of work:

- A needs assessment will be conducted Winter 2011.
- Two workshops on key topics identified in the needs assessment will be held, as well as a summer evening twilight forest tour and a field day.
- WSU will maintain electronic newsletters, web resources, and online training opportunities for Island County forest owners.
- WSU will work with the DNR and WCD to provide site visit services to Island County forest owners.

He also indicated that he met with leaders of Master Gardeners and 4-H to talk about budget reductions and evaluating how to respond to fundraising, grant writing, and other means to address the shortfall.

Central Services
Summary Minutes

Work Session was held between the County Commissioners and Central Services on Wednesday, September 15, 2010, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
John Dean, Member
Angie Homola, Member

Staff: Debbie Thompson

Staff Present: Cathy Caryl, Director

Others Present: Elaine Marlow, Budget Director

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(Record Part 5 @40:44)

Subject: True Automation Assessor/Treasurer Software Implementation update

Attachment: none

Discussion: Cathy noted that the Assessor went live with the new system last week and the Treasurer went live Monday. As with any new program there are issues that need to be worked out. The initial feedback has been positive. True Automation is currently on-site to work with staff.

The interface with the accounting system is not yet in place and the interface with health (septic) also continues to be developed.

**Monthly Financial Reports
From Auditor & Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, September 15, 2010, at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Angie Homola, Member
John Dean, Member

Present: Anne LaCour, Linda Riffe, Treasurer

Others Present: Elaine Marlow, Budget Director

(Record Part 6 @00:25)

Subject: Monthly Financial Report

Attachment: [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, September 15, 2010, at 1:35 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Debbie Thompson
Angie Homola, Member
John Dean, Member

Staff Present: Keith Higman, Director, Kerry Graves, Aaron Henderson, Dan Bond, Janice O'Mahoney, Chair of Children's Commission, Cynthia Shelton, Children's Commission, Bess Windecker-Nelson, Children's Commission, Duane Gimbel, Children's Commission, Peggy Dyer, Director Children's Commission, John Dyer

Others Present: Elaine Marlow, Budget Director

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(Record Part 6 @

Administration

Subject: Children's Commission

Attachment: none

Information: Ms. Mahoney spoke about the history of the Children's Commission and its mission. The Commission has decided, in light of the failure of Proposition 1, to suspend normal operations now until January 1, 2011 to devote available resources and staff time to discover ways to find grant funding, collaboration, partnerships, new resources, and other areas to continue operations. In the next several months the effort will be to develop a work plan, involve as many people as possible, including the Board, with the hope it can continue in some form or another. If no funding is available they may not be able to continue the commission and will look at trying to put all the progress and experience they have into another agency or organization.

Members of the Commission expressed their gratitude to County staff and to the Board for their dedication and support through the years. The ultimate hope is that the welfare of children will remain. The Commission is respecting the voice of the voters.

Subject: Emergency Use of Facilities

Attachment: none

Proposed Action: Extension/renewal of existing Emergency Use of Facilities agreements for an additional 5 years with; Coupeville School District South Whidbey School District, Oak Harbor School District, Camano Senior Center and Trinity Lutheran Church.

Follow up: The Board approved moving the agreements forward and suggested a future discussion with DEM about emergency use of facilities agreements, either expanding on these agreements or additional agreements, which would be applicable for Island County's broader emergency planning.

Environmental Health

Subject: Interlocal Agreement between Skagit Valley College and Island County

Attachment: yes

Proposed Action: Interlocal Agreement between Skagit Valley College and Island County for Skagit/Island Head Start Consultation Program; Contract No.HD-11-10 Revised; Contract Amount: Not to exceed \$1,500.00.

Follow up: Okay with Board to move forward to BOH agenda.

Subject: Proposed revision to Solid Waste Handling Regulations (ICC 8.08B)

Attachment: Summary of Changes

Proposed Action: Keith provided the Board with some background on the proposed revisions and Aaron Henderson went over the main details and concepts behind the revisions. The proposed revisions will make ICC 8.08B consistent with WAC Chapter 173-350 and enhance the mechanisms available for enforcement.

Follow up: Okay with Board to move forward to the BOH agenda to set for public hearing.

Human Services
Summary Minutes

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Work Session was held between the County Commissioners and Human Services on Wednesday, September 15, 2010, at 2:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Debbie Thompson**
 Angie Homola, Member
 John Dean, Member

Staff Present: **Jackie Henderson, Director, Lynda Richards**

Others Present: **Elaine Marlow, Budget Director**

Subject: **Katlaina Rayne**

Attachment: yes

Proposed Action: Contract with Katlaina Rayne to provide senior support services; Contract No. HS-10-27-10; Contract Amount: \$3,000.00

Follow up: Okay with Board to move forward to Monday's meeting.

Subject: **Jan Pickard**

Attachment: yes

Proposed Action: Contract with Jan Pickard to provide senior support services; Contract No. HS-10-26-10; Contract Amount: \$3,000.00

Follow up: Okay with Board to move forward to Monday's meeting.

Subject: **Laurie Sirotkin**

Attachment: yes

Proposed Action: Professional Service Agreement with Laurie Sirotkin to provide Life Skills classes to Transition Housing Clients; PO #8684; Amount: \$3,000.00

Follow up: Okay with Board to move forward to Monday's meeting.

Subject: **Homeless Housing 10-year plan update**

Attachment: Memo dated 8/8/10 from Jackie Henderson, to BOCC & 10-Year Homeless Housing Plan dated September 2010/List of Planning Body Members

Proposed Action: Ms. Henderson provided a report on the updated 10-year Homeless Housing Plan for Island County created by the Homeless Housing Task Force, a third update from the original 2005 plan. The first joint meeting of the Homeless Housing Task Force and Affordable Housing Advisory Committee is scheduled for October 4 at which time work will begin on a new interlocal agreement and combining the two groups.

The Board had questions about the "unmet need" in Section 3 and also requested more specific recommendations be provided in the State Legislative and Policy changes section.

Follow up: Jackie will look into the Board's concerns and bring the plan back to a future work session.

Budget Director
Summary Minutes

Work Session was held between the County Commissioners and the Budget Director on Wednesday, September 15, 2010, at 10:44 a.m., and 3:05 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Helen Price Johnson, Chair
Angie Homola, Member
John Dean, Member

Staff: Debbie Thompson

Staff Present: Elaine Marlow, Budget Director

(Record Part 6 @02:05)

Subject: USDA Rural Business Enterprise Grant Program

Attachment: draft support letter

Proposed Action: The Port of South Whidbey, in partnership with the Island County Fair, asked if the Board would provide a letter of support for an application they are developing for grant funding under the USDA's Rural Business Enterprise Grant. The money would be used to renovate the kitchen at the Fairgrounds and would also provide funds for the Micro-Loan project. Following discussion it was agreed that while the Board was supportive of the effort, prior to approval the Chair would first obtain additional information from the Port (Dane Anderson) and report back.

Subject: Cathy Caryl's Resignation Letter

Attachment: yes

Proposed Action: The Board accepted Ms. Caryl's resignation and expressed their appreciation for her many years of public service.

Subject: 2011 Budget

Attachments: yes

Information: Ms. Marlow reviewed Expenditures, focusing on the General Fund because the General Fund is one that is struggling. All other funds with the exception of the Mental Health Sales Tax are balanced with sufficient revenue to carry out programs and services.

The Prosecutor answered questions from the Board concerning his 2011 budget proposal; tomorrow, Mr. Higman (Public Health) and the Sheriff will do the same at 10:00 a.m. and 11:00 a.m., respectively. Also up for discussion will be the Camano Annex and the Commissioners' office.

Subject: Applicants for Conservation Futures CAB

Attachment: yes

Proposed Action: Consider reappointment of Don Sherman and David Pelletier to the Conservation Futures Citizens Advisory Board

Follow up: Okay with Board to forward recommendation to Monday's agenda.

At 4:31 p.m. Chair Price Johnson indicated that the Board would recess its Regular Meeting until tomorrow (Thursday, September 16, 2010) at 10:00 a.m.

WORK SESSION RECONVENED – SEPTEMBER 16, 2010

At 10:05 a.m. the Chair reconvened the Board's Regular session.

Following Ms. Marlow's recap of yesterday's meeting she explained that by statute, the public hearing on the budget must occur either the first Monday in October (Oct 4) or the first Monday

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in December (12/6). She believed that waiting until December left little time for Department Heads and Elected Officials, as well as employees, to plan for what would happen at year's end.

Following dialogue with Mr. Higman and Sheriff Brown about their respective budget proposals Chair Price Johnson recessed the Board's meeting, reconvening at 1:05 p.m. for continued budget discussions.

Dialogue ensued among Board members about the Camano Annex (the importance of maintaining a presence on Camano was expressed) and the Commissioners' office budget. Ms. Barnes of Whidbey Animal Control provided an overview of the role of animal control in light of the Board's consideration to abolish that function and instead move the responsibility to the Sheriff.

With the Board's priorities in mind, 1) Public Health Maternal & Healthy New Babies Programs; 2) Prosecuting Attorney; and 3) Sheriff, the proposed budget was scheduled for public hearing.

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to schedule Resolution C-78-10 Adopting the Island County Budget and Diking District #4 Budget for Fiscal Year 2011 for October 4, 2010 at 2:00 p.m. MOTION CARRIED: 3-0

EXECUTIVE SESSION ANNOUNCED

At 3:15 p.m. Chair Price Johnson announced that the Board would meet in Executive Session as allowed under RCW 42.30.110(1)(d) to review negotiations on the performance of a publicly bid contract. The Executive Session would be held in the Commissioners' Hearing Room and was expected to last approximately 10 minutes with no announcement afterwards.

The Board immediately went into Executive Session.

Following Executive Session at 3:25 p.m. the Regular Session adjourned.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Angie Homola, Member

John Dean, Member

ATTEST:

Elaine Marlow, Clerk of the Board